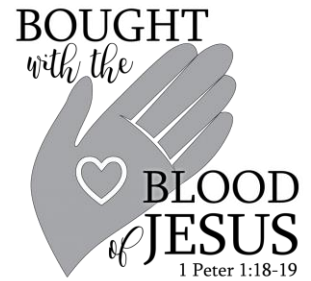




PILGRIM LUTHERAN SCHOOL

TUITION POLICY

2018 - 2019



- 1) All tuition will be collected through the School Board approved FACTS Tuition Management Program. See attached procedural guidelines with regard to FACTS.
- 2) Any student with an unpaid balance from the previous school year shall forfeit admission for any succeeding school year until the amount is paid, or unless a contractual agreement has been made in writing with the School Board.
- 3) Any parent with an unpaid balance from any previous year shall forfeit admission of any future student until the past-due account is paid or an arrangement is made with the School Board in writing.
- 4) Any 8th grade student whose account is overdue on graduation day shall forfeit his/her diploma, school records, & transcript processing until the account is paid in full, or satisfactory arrangements have been made in writing with the School Board.
- 5) When an account is 30 days overdue, a reminder will be mailed to the home, and a \$15.00 per month service charge will be added.
- 6) When an account is 60 days overdue, another notice will be mailed to the home. This notice will state that, unless the account has been brought up-to-date, within another 30 days, the privilege to attend Pilgrim Lutheran School will have been forfeited, and the student will not be admitted to classes until the account has been paid OR satisfactory arrangements have been made, in writing, with the School Board. This forfeiture takes place on the 91st overdue day. An additional \$15.00 late fee will apply.
- 7) When an account is 91 days overdue, the student will be excluded from classes and the School Board will review the situation.

I hereby acknowledge that I have read and understand the above information with regard to Pilgrim Lutheran School's tuition policy.

Parent/Guardian Signature

Date

Print Name _____

Revised Date 4/30/2018

One per family